



**Itawamba County
Development Council**

FIXER UP

Grant Proposal Guidelines

Itawamba County Development Council (ICDC) is a non-profit, charitable, publicly-supported, organization leading economic development for the county. Its purpose is to improve the quality of life for our citizens, support our existing business, recruit new businesses in partnership with municipality leaders, and promote the county to tourists .

ICDC will consider matching grants for existing business in order to make infrastructure improvements to entice more customers to the business. The following policies govern the award of grant support from ICDC

- Applying Business must be a current member of ICDC.
- Capital needs such as exterior lighting, awnings, store front improvements, and signage
- ICDC is most interested in funding projects that have the **greatest impact** and that provide **lasting, sustainable results**.
- Re-imbursement for up to 50% of costs not to exceed \$1,000 per grant with accompanying receipts upon inspection by the Small Business Grant Committee to ensure completion
- Rental property only considered with support letter from owner
- Once in receipt of the re-imbursement, owner agrees to ensure upkeep of the additions

Application Procedure

The (Small Business Grant Committee) manages the grant-making process by receiving and evaluating grant applications. After board consideration of all grants, you will be notified of the grant proposal decision. If you are unsure about your proposal idea or if you have questions concerning any portion of this grant application, please feel free to contact Vaunita Martin at vmartin@itawambams.com.

Applications are considered from January 1st – June 30th with all projects being completed by September 30th, 2019. Please submit a cost estimate with your grant application.

If your application is received after June 30th, the application will be returned to you. You may then apply during the next grant cycle. Proposals must be received at the ICDC office no later than 5:00 p.m. on the deadline date. If any of these dates fall on a weekend or holiday, the deadline will be 5:00 p.m. on the first working day following the published deadline.